

Windows Protected Print Readiness Checklist

A practical guide for evaluating your print environment and preparing for the transition to modern printing.

Section 1: Understand Your Environment

- Inventory all printers and MFPs currently in use
- Identify device manufacturers and model types
- Document printer deployment methods
- Review user groups and printing workflows
- Identify remote and hybrid worker requirements

Section 2: Evaluate Print Infrastructure

- Determine whether print servers are in use
- Identify print driver dependencies
- Review printer deployment and update processes
- Document current print management tools
- Assess cloud printing requirements

Section 3: Assess Compatibility

- Identify devices that may require further validation
- Review manufacturer guidance regarding PSA availability
- Evaluate compatibility across mixed-vendor environments
- Understand device-specific feature requirements
- Identify potential modernization opportunities

Section 4: Review Security and Compliance Considerations

- Review print-related security policies
- Evaluate administrative access controls
- Assess compliance and audit requirements
- Identify potential security improvement opportunities
- Align printing with broader modernization initiatives

Section 5: Define Ownership and Planning

- Identify key stakeholders
- Determine migration ownership
- Establish readiness priorities
- Develop a phased transition approach
- Define success criteria and timelines



Key Questions Every IT Team Should Ask

1. Which printers are currently deployed?
2. Which print drivers are actively being used?
3. Are compatible Print Support Applications (PSAs) available?
4. How dependent is the environment on print servers?
5. What print management tools are currently in place?
6. Who owns the migration strategy internally?

What Happens Next?

Understand

Review your current print environment and readiness considerations.

Access

Complete this checklist to identify potential dependencies, risks, and opportunities.

Validate

Evaluate device compatibility, PSA availability, and infrastructure requirements.

Plan

Prioritize next steps and build a practical transition roadmap.

Optimize

Align your print environment with long-term security, management, and modernization goals.

Ready for a deeper evaluation?

This checklist is designed to help identify potential readiness considerations, but every print environment is different. A Toshiba expert can help you evaluate compatibility requirements, assess infrastructure dependencies, and develop a practical roadmap aligned with your organization's needs.



Request a Windows Protected Print readiness consultation

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