



January 31, 2025

Close the Loop Inc. (hereafter “CtL”), as the recycler for the Toshiba program, has completed the attached 2024 EPEAT report. The following notes apply to the 2024 EPEAT reporting:

Ref: 4.9.3.1; 4.9.3.2; 4.9.3.3

- CtL combines programs during processing based on predominant plastic type. The end plastic and toner streams are not specific to an individual program. Therefore, plastic and toner volumes are applied to the program based upon the sample results for that specific program. CtL recovered enough plastic and toner to meet the EPEAT requirements for all EPEAT customers.
- Reporting is based upon a sample of the program receipts. CtL has found that 68% of the gross weight received at CtL for the Toshiba program was excludable material. Excludable material includes the following: packaging (such as boxes, foam, etc.), waste containers, garbage, non-OEM branded cartridges, and developer. Products that were used for reporting purposes include Toshiba branded toner cartridges, bottles, fusers, ribbons, and other non-waste toner items. The reporting is based upon the findings of this sample.
- “Materials in storage” represents:
 - Weight of material not yet processed as of 12/31/2024
 - Returns sorted in Q4 that are awaiting final downstream disposition, which will be included in the 2025 EPEAT reporting.
 - This number will include EPEAT excludable material which will be allocated in the 2025 EPEAT report.
- Plastic is calculated based upon only material recycled at CtL and excludes the reuse of components weights.
- CtL is an R2 facility and all due diligence for our customers and vendors is completed prior to shipment.