

Enterprise document imaging for business process efficiency

eCopy ShareScan® Suite™

With ShareScan Suite software, office workers can use their multifunction peripherals (MFPs) to scan documents securely and seamlessly into business applications that support electronic business processes. It provides a consistent, easy to use interface across any capture device, promoting user adoption and increasing the value of enterprise hardware and business software investments.

The software offers native integration to leading document management, e-mail, fax, database, collaboration, and cost recovery software applications.

What's included in ShareScan Suite

- **ShareScan** connects your MFP to your organization's networked enterprise applications for easy to use, secure distribution of paper-based information.

ShareScan Suite includes all of the components an organization needs to save time, reduce costs, and increase business results through an automated solution that securely puts paper documents directly into their electronic workflows.

- **eCopy PaperWorks™** is easy-to-use desktop document imaging software that enables business professionals to convert electronic and paper documents into text-searchable, secure PDFs and directly include them in business applications and workflows. eCopy PaperWorks provides office workers with advanced tools to scan, merge, modify, and connect documents with the software they use every day.

- **eCopy Connectors and Services** link eCopy-enabled devices with software applications to give users the ability to scan directly to those applications. eCopy ShareScan Suite includes Connectors* and Services to applications such as:

- Open Text Fax Server (RightFax)
- EMC® Documentum Content Server®
- iManage WorkSite (formerly Interwoven)
- Lotus Notes
- Microsoft® Exchange
- Microsoft® SharePoint®
- Open Text Livelink ECM
- Open Text Livelink ECM - eDOCS DM™
- eCopy Quick Connect™
- Cost Recovery Applications
- Bates Stamping

Additional Connectors to business applications are available.

*Connectors vary depending on MFP brand.



A familiar and intuitive user interface assists the user in quickly sending scanned documents to their destination.

**Image is the ScanStation™ configuration. MFP touch screen user interface varies by device.*



MAKING PAPER WORK™

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When Businesses need to:	ShareScan Suite delivers:
Integrate paper documents into electronic business processes	<ul style="list-style-type: none"> Real-time, dynamic integration with document management, collaboration, and other business applications
Leverage investments in Microsoft technologies	<ul style="list-style-type: none"> Integration with Active Directory®, Exchange, SharePoint, Access®, and SQL Server®, as well as integration to additional Microsoft applications created by third-party software companies using the ShareScan SDK
Track or chargeback for copying, printing, or scanning	<ul style="list-style-type: none"> Integration to document accounting software
Manage risks associated with paper documents	<ul style="list-style-type: none"> User authentication and access to business applications through dynamic integration Audit trails, document tracking, Scan to PDF/A, and file encryption
Enable employees to easily share paper documents and collaborate as they would with electronic documents	<ul style="list-style-type: none"> Scan to e-mail directly from user e-mail accounts from the MFP, including address list access at the MFP Scan to Fax, network or Web folders, databases, or FTP
Retrieve, edit, and distribute scanned documents	<ul style="list-style-type: none"> Scan to Desktop, including the ability to scan to multiple users' inboxes eCopy PaperWorks to edit PDFs, and combine scanned documents with electronic documents into a single PDF Use optical character recognition (OCR) to create Microsoft Word or searchable PDF files from scanned documents
Implement solutions that require little training and are easy to support	<ul style="list-style-type: none"> Intuitive graphical user interface and consistent user experience across all MFPs Centralized administration User account-based security and access are dynamically updated from existing back end systems
Expand systems to meet customized or evolving needs	<ul style="list-style-type: none"> Hundreds of third-party integrations available for popular applications or create custom integrations through a Windows-based development platform and tool kit eCopy Quick Connect for rapid creation of scan workflows, including file naming, indexing, and destination options

ShareScan Suite is available in two configurations:

- eCopy ScanStation includes a freestanding touch screen and keyboard that connects easily to any scan-enabled MFP. The ScanStation includes all the hardware and software required to run eCopy ShareScan.
- A software client for select MFPs, enabling eCopy ShareScan to be accessed from the MFP's touch screen, and server software.

Device compatibility

For the latest supported platforms for ShareScan Suite, please visit:
www.ecopy.com/support/platforms.htm

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System requirements

Server Requirements (for software client configuration)

- Windows Vista® (Business and Enterprise Editions)
- Windows XP 2003/2000
- 512 MB memory (recommended)
- Intel® Pentium® PC (2.0GHz)

eCopy Connectors and Services

System requirements differ for each Connector and Service. Please find individual requirements on their respective data sheets.

eCopy PaperWorks

System requirements can be found on the eCopy PaperWorks data sheet located at:
<http://products.ecopy.com/paperworks>