Troubleshooting

Toner empty

Paper misfeed

```
MISFEED    E130
OPEN SIDE COVER
```

On Bypass tray

In Side cover

In RADF

In PFU

TOSHIBA
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MULTIFUNCTIONAL DIGITAL SYSTEMS

e-STUDIO 2007/2307/2507
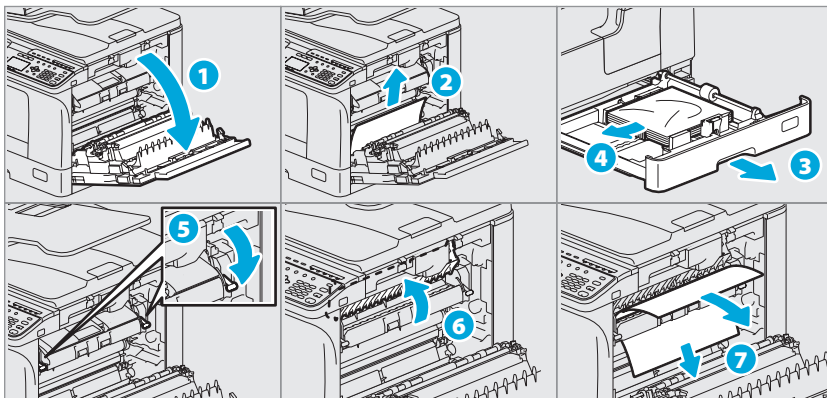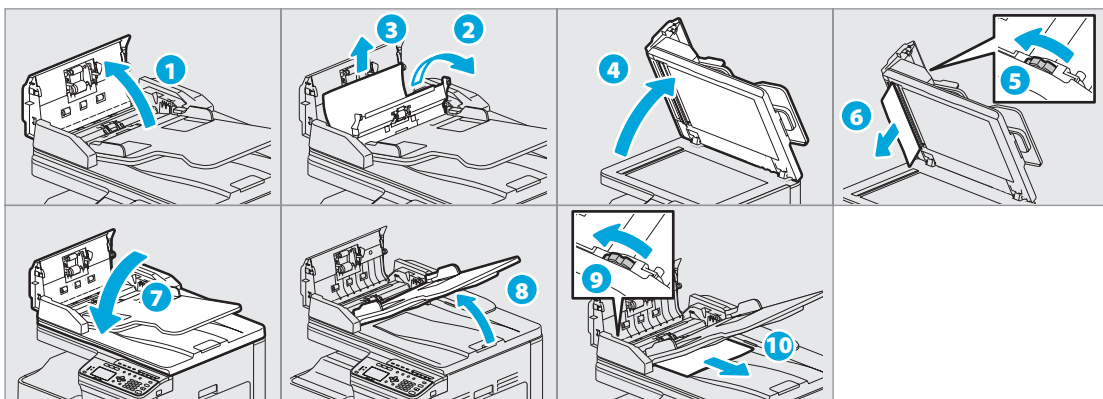
Quick Guide

This manual describes the components, preparations, basic operations, and troubleshooting for the equipment. **Before using the equipment, read the** *Safety Information* **(Printouts).** The DVD bundled with the equipment contains the User's Guide (PDF file) besides this guide.

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Component Description

Equipment

Turning on
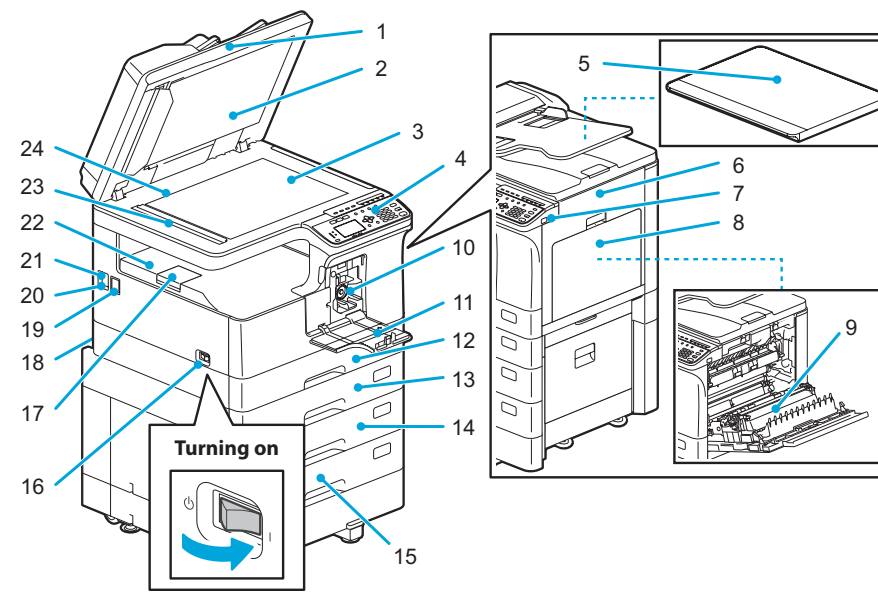
1. Reversing Automatic Document Feeder (RADF)*	13. Paper Feed Unit (PFU)*
2. Platen sheet	14. Paper Feed Pedestal*
3. Original glass	15. Drawer Module*
4. Control panel	16. Power switch
5. Platen Cover*	17. Paper exit stopper
6. Side cover	18. AC-IN terminal (rear)
7. USB port	19. FAX port*
8. Bypass tray	20. Network interface connector
9. Automatic Duplexing Unit*	21. USB terminal (4-pin)
10. Toner cartridge	22. Receiving tray
11. Front cover	23. Scanning area
12. Drawer	24. Original scale

Control panel

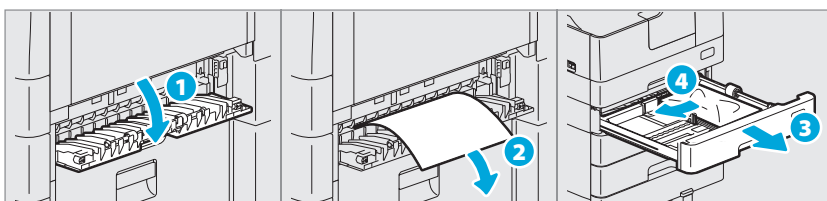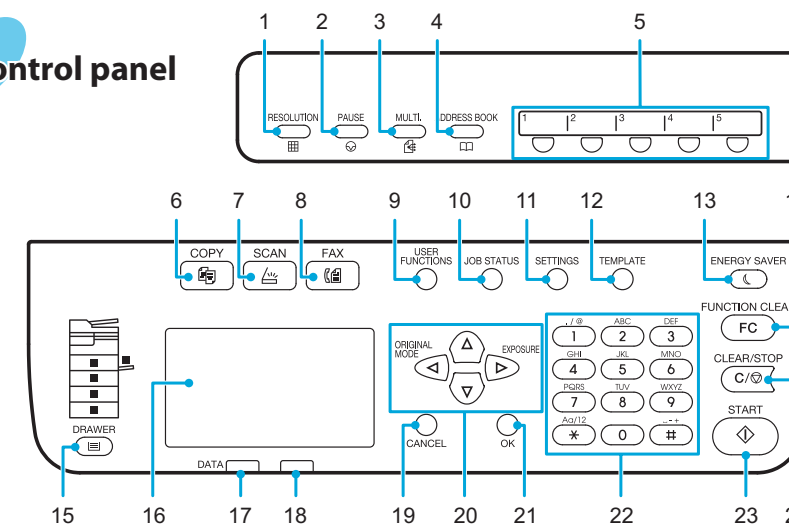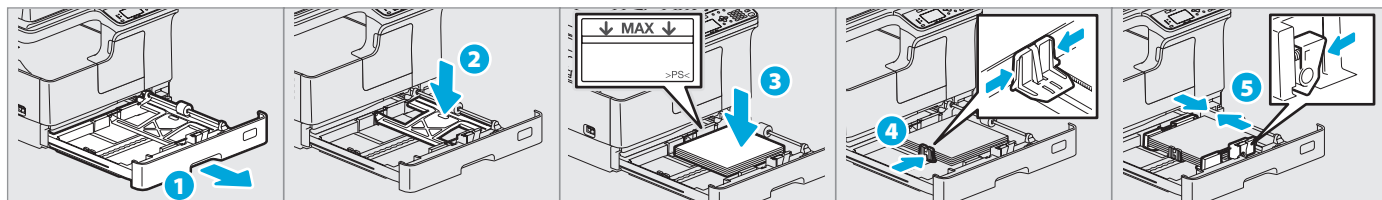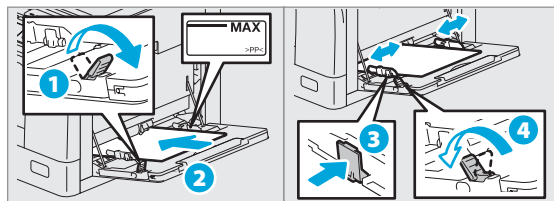|	
1. RESOLUTION*	13. ENERGY SAVER
2. PAUSE*	14. FUNCTION CLEAR
3. MULTI.*	15. DRAWER
4. ADDRESS BOOK*	16. LCD screen
5. One Touch*	17. DATA
6. COPY	18. Alert lamp
7. SCAN	19. CANCEL
8. FAX	20. △▽◁▷
9. USER FUNCTIONS	21. OK
10. JOB STATUS	22. Digital keys
11. SETTINGS	23. START
12. TEMPLATE	24. CLEAR/STOP

* optional

Loading paper
☞ *User's Guide: Chapter 1*

Drawer

Bypass tray

To set paper size of Drawer
When you load paper in the drawer, a pop-up window appears. Follow the instructions and set the paper size. (When the "POP UP" function is set to "ENABLE".)

Driver installation
☞ *Software Installation Guide: Chapter 2*

Installing the driver requires the administrator authority.

For Windows 7, Windows 8, Windows Server 2008 R2, or Windows Server 2012, use the installer.

Note when installing from installer
- Close all running applications.
- If the installer does not automatically start, double-click "Setup.exe" in the DVD.

Connecting computer

Before installing the drivers, connect the equipment and the computer with a USB cable or Network interface cable.
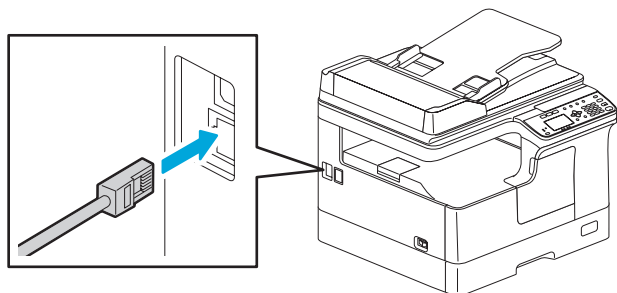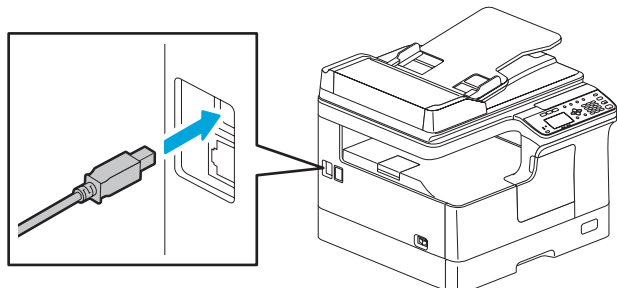
Using installer

1. Close all running applications.
2. When a USB cable is connected, make sure that the equipment is turned off.
3. Insert the DVD into the computer.
4. Double-click "Setup.exe".
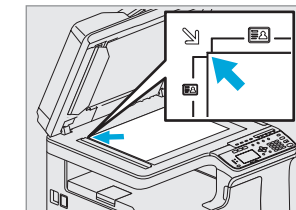5. Follow the on-screen instructions.
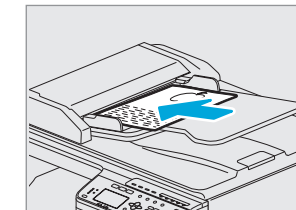
Printer and scanner functions are available.

Copier
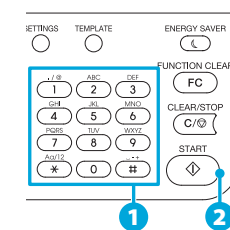☞ *User's Guide: Chapter 2*

1. Place the original(s).

Original glass

RADF

2. Press [COPY] and make the copy settings.

```
▤ READY
▧ 100% ⎍ A4       1
AUTO EXPOSURE   ▲
TEXT/PHOTO      ▼
```

3. Enter the number of copies with the digital keys ❶, and then press [START] ❷ to copy.


To stop copying
Press [CLEAR/STOP]

To reset settings and LCD screen after copying
Press [FUNCTION CLEAR]

Shortcut keys
Press ◁ : "ORIGINAL MODE"
Press ▷ : Europe and Americas "EXPOSURE",
            Except Europe and Americas "ID CARD"

Printer
☞ *User's Guide: Chapter 3*

1. Select [Print] from the application's [File] menu.
2. Select your printer ❶, and then click [Preferences] ❷.

3. Make print option settings, and then click [OK].
4. Click [Print] ([OK]).
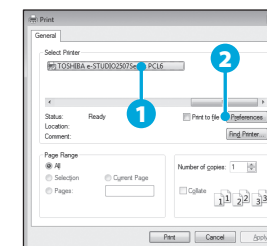
Scanner
☞ *User's Guide: Chapter 4*

Scan to USB Memory

1. Place the original(s).
2. Press [SCAN].
3. Connect the USB storage device to the equipment and wait a few seconds.
4. Press ▽ or △ to select "USB", and then press [OK].
5. Press ▷ to make the scan settings as required.
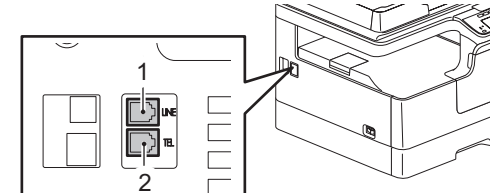6. Press [START] to scan your documents.

TWAIN Scan

1. Place the original(s).
2. Launch a TWAIN-compliant application.
3. Select the device from the application's [File] menu.
4. Select the menu to scan from the application's [File] menu.
5. Make the scan settings, and then click [Scan].

Fax
☞ *Fax Guide*

Connecting Cables

1. Line   Connect a telephone line.
2. TEL   Connect an external telephone.

Sending a Fax

1. Place the original(s).
2. Press [FAX].
3. Make settings for transmission conditions.
4. Specify the destination.
5. Press [START].

Registering an Address Book

1. Press [USER FUNCTIONS].
2. Select "ADDRESS BOOK" → "PHONE BOOK".
3. Make settings for "SPEED DIAL", "GROUP DIAL", and "ONE TOUCH", and then press [OK].